

POSITION

Full-Time/Tenure Track
DANCE INSTRUCTOR

DUTIES

Applicant will teach all levels of ballet and contemporary modern dance technique and be able to teach dance history and performance class. Faculty will present choreography, assist with the development of school to career paths for dance majors, assist in curriculum development; maintain office hours; participate in staff development programs, and college, departmental, and faculty organization activities.

MINIMUM QUALIFICATIONS

Master's in dance, physical education with a dance emphasis, or theater with dance emphasis, **OR** Bachelor's in any of the above **AND** Master's in physical education, any life science, physiology, theater arts, kinesiology, humanities, performing arts, or music **OR** the equivalent* **OR** possession of an appropriate valid California Community College Credential authorizing service in the specified subject area(s).

PREFERRED QUALIFICATIONS

Teaching experience in any of the following: one or more world dance styles, jazz dance or composition; evidence of sensitivity to and understanding of the socio-economic, academic, cultural and ethnic diversity within the community college student population including students with physical and/or learning disabilities as these factors relate to differences in learning styles.

**The Santa Monica Community College District, in its desire to select outstanding faculty members from the largest possible pool of qualified applicants, recognizes the fact that candidates may attain expertise in a discipline through a variety of means. Certain combinations of education, experience and other accomplishments in the field may be judged by the District as equal to the stated minimum qualifications for this position. Candidates who feel they possess such equivalent qualifications are encouraged to apply and provide appropriate documentation of their qualifications.*

INFORMATION/BENEFITS

- The Academic work calendar is 10 months
- 10 paid ill days each academic year
- Fully paid medical, dental and vision care coverage for the employee and dependents
- \$50,000 Life insurance for employee
- STRS (State Teachers Retirement System)

COMPENSATION

Salary: \$45,331 - \$107,490

(based upon academic preparation and teaching experience)

APPLICATION PROCESS AND REQUIRED MATERIALS

- *A completed District application*
- *A cover letter which outlines education and experience relevant to the duties and responsibilities of the position*
- *A detailed resume of professional experience*
- *Two (2) letters of reference (sent via our on-line application system)*
- *Copies of transcripts (need not be official) or degree confirmation*
- *Equal Opportunity Survey – optional*

*All applications and materials must be received by:
MARCH 12, 2012.*

HOW TO APPLY

Online: <https://jobs.smc.edu>

Please note: Documents uploaded online must be the actual documents to be considered for review. Do not upload a "placeholder" document. Applications with placeholder documents are considered incomplete and will be rejected. Also, please note that documents will not be removed from your application file. Only upload the documents requested. Other materials may be presented as appropriate if you are selected for an interview.

Please note: It is your responsibility to ensure that all application materials are received on or before the closing date.

All materials included in your application are considered for this position only (all materials may be photocopied). The district application and all supporting documentation including original documentation and any photocopies become the sole property of the Santa Monica Community College District and will not be returned.

Employment information and instructions for submitting applications may also be obtained 24 hours a day by calling (310) 434-4336.

CONDITIONS OF EMPLOYMENT

Appointment subject to verification of official transcripts, current or previous employment, tuberculosis exam, and fingerprint clearance. Selected candidate must provide identification and work authorization.

SELECTION PROCESS

The selection process shall include the following steps:

- (a) A screening/evaluation committee will review application materials to determine minimum qualifications for the position are met;
- (b) A pool of qualifying candidates will be invited to an initial interview with the selection committee at the Santa Monica Community College District's main campus or one of its satellite campuses;
- (c) Upon completion of initial interview process, the selection committee will recommend candidates for final interview with the Superintendent/President who will recommend a candidate for appointment by the Board of Trustees.

Applicants will be notified by letter of their status as the committee progresses through the hiring process. Candidates who are selected for a final interview with the Superintendent/President should not expect official notification of the status of candidacy until the Board of Trustees has acted upon the Superintendent/President's recommendation.

All travel costs related to an initial interview will be borne by the candidate. Only ½ of the airfare cost to the Superintendent/President's interview will be borne by the college.

The Santa Monica Community College District reserves the right to contact the current or most recent employer of any candidate and to investigate past employment records.

The Santa Monica Community College District reserves the right to re-advertise the position or to delay filling the position indefinitely if it is deemed that applicants for the position do not constitute an adequate applicant pool.

Accommodation: Candidates with legally defined disabilities may request reasonable accommodation in the interview and the selection process by notifying the Office of Human Resources by the deadline date. Candidates may be required to supply documentation supporting the need for the accommodation when the request is made.

For Santa Monica Community College Campuses & Program Sites please go to the website below:

<http://www.smc.edu/campusmap/default.htm>

For Airport, Hotel and traveling information please go to the Santa Monica Convention and Visitor Bureau website below:

<http://www.santamonica.com>

THE DISTRICT

The Santa Monica Community College District operates a single college (Santa Monica College) with a 42-acre main campus and five satellite campuses in the City of Santa Monica, located in the western part of Los Angeles County. The College provides excellent academic and career technical programs and counseling services to an ethnically diverse student population of approximately 33,000.

The District has about 1,800 employees and an annual general fund operating budget of approximately \$165 million.

OUR VISION, MISSION & GOALS

Santa Monica College:

Changing Lives Through Excellence In Education

Santa Monica College strives to create a learning environment that both challenges students and supports them in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments.

To fulfill this mission, the College provides open and affordable access to high quality associate degree and certificate of achievement programs. These programs prepare students for successful careers, develop college-level skills, enable transfer to universities, and foster a personal commitment to lifelong learning.

Santa Monica College serves the world's diverse communities by offering educational opportunities which embrace the exchange of ideas in an open, caring community of learners and which recognize the critical importance of each individual's contribution to the achievement of the college's vision.

Santa Monica College will be a leader and innovator in student learning and achievement. Santa Monica College will prepare and empower students to excel in their academic and professional pursuits or lifelong success in an evolving global environment.

As a community committed to open inquiry that encourages dialog and the free exchange of ideas, Santa Monica College will serve as a model for students in the practice of its core values: intellectual inquiry, research-based planning and evaluation, democratic processes, communication and collegiality, global awareness, and sustainability.

Santa Monica College students will:

- Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;
- Obtain the knowledge and skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems;
- Respect the inter-relatedness of the global human environment, engage with diverse peoples, acknowledge the significance of their daily actions relative to broader issues and events;
- Assume responsibility for their own impact on the earth by living a sustainable and ethical life style. 01/17/12



Santa Monica Community College District

POSITION ANNOUNCEMENT

Full-Time/Tenure Track

DANCE INSTRUCTOR

\$45,331 - \$107,490



Application Deadline
MARCH 12, 2012

*Equal Opportunity, Title IX,
Employer of the Disabled*

Board of Trustees

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