

**GRADUATE ASSOCIATE JOB DESCRIPTION
Production/Tech Assistant**

Supervisor: Dave Covey, Carrie Cox (Production Manager)

Description:

1. Assists with all Department of Dance performances:
 - a. Set-up.
 - b. Lighting rehearsals.
 - c. Running of show (tech, dress, and performances).
 - d. Strike.
2. Assists with supervision of student crews during work sessions and performances.
3. Assists in maintaining stage equipment.
4. Assists in maintaining physical facilities and equipment.
5. Assists with other duties as assigned.